

BOARD MINUTES

Bear River Recreation & Park District
Board of Directors - Regular Meeting
22431 Kingston Ln., Grass Valley, CA 95949
March Meeting April 3, 2025, at 4:30 pm

1. Call to Order:

JL called the meeting to order at 4:28. Directors present: Mathias, Latimer, Downs.
Staff present: Brown, Newberry.

2. Introduction:

Guest in attendance: Sandy Jacobson

3. Approval of Agenda or Correction of Agenda:

Latimer motioned for approval of March Agenda, second by Mathias. 4 count vote, all in favor.

Latimer motioned for approval of February Minutes, second by Mathias. 4 count vote, all in favor

4. Approval of Consent Items:

Mathias motioned for approval of: 6 week Camp BR, Hiring Camp Supervisor part time employee, second by Downs. 4 count vote, all in favor.

Mathias motioned to approve of Resolution 040325a Revision to Administrative-Fiscal Policies: clarify workweek, compensatory time off, retirement as well as board commitment & responsibilities and the Reserve Fund Policy. Second by Latimer. 4 count vote, all in favor.

Latimer motioned to approve Resolution 040325b Allocate Funds to Newly Established Reserve Account: reserve funds shall be funded to help balance budgets in lean years, maintain affordable programs, prepare for emergencies, replace outdated equipment and invest in new infrastructure. Second by Downs. 4 count vote, all in favor.

Latimer motioned to approve Resolution 040325c Approve a Budget Amendment whereas programs could potentially bring in revenue to offset the budget deficit whereas Administrative and Fiscal Policies provide for a midyear budget revision with approval of the board and amend the annual budget. Second by Down. 4 count vote, all in favor.

Latimer motioned to approve Resolution 040325d Directing Preparation of the Engineer's Report for FY 2025-26 to move forward with accuracy in number for the continuation of the assessments for the Cascade Crossing Landscaping and Lighting Assessment Districts; Combie Rd. Multi-Purpose Trail Assessment, Saddle Ridge Neighborhood Park Assessment, Saddle Ridge Drainage Maintenance Assessment and Saddle Ridge Lighting Assessment. Second by Mathias. 4 count vote, all in favor.

5. Approve of Financials:

Downs motioned to approve February Financials, second by Mathias. 4 count vote, all in favor

Mathias motioned to approve February Check Register, second by Downs. 4 count vote, all in favor.

6. Public comment:

None

7. **Correspondence:**

None

8. **Program Manager Report:**

Newberry discussed programs- at this time soccer camp has 37 enrollees, league has 19, lacrosse 1, volleyball league 32, volleyball camp just opened. Tennis and Camp BR registration will open soon.

9. **General Manager Report:**

Brown reviewed board applicant and updated status of Form 700. All directors are in good standing for AB1234.

10. **Committee Reporting:**

Reviewed safety log with no concerns. The new red slide was installed at Ralph Shaffarzick Park.

11. **Old Business:**

None

12. **New Business:**

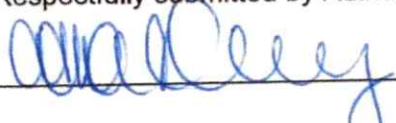
- a) Discussed the reserve funds policy to allocate a portion of funds balance to reserve.
- b) CalSavers retirement plan and employee options
- c) LAFCO election ballot voted on

13. **Announcements:**

Next board meeting May 1, 2025 4:30pm

Regular Board meeting adjourned at 5:23

Respectfully submitted by Adina Newberry April 7, 2025.



Approved by Board of Directors on 4/7/2025



Jessica Lee, Chairperson