

BOARD MINUTES

Bear River Recreation & Park District
Board of Directors - Regular Meeting
22431 Kingston Ln., Grass Valley, CA 95949
October 29, 2025, at 4:30 pm

1. Call to Order:

*JL called the meeting to order at 4:30. Directors present: Latimer, Downs, Mathias
Staff present: Brown*

2. Introduction:

None

3. Approval of Agenda or Correction of Agenda:

*Lee motioned for approval of the October 29 Agenda, Downs moved, second by Latimer.
All in favor.*

*Lee motioned for approval of September 24 Minutes, Downs moved, second by Latimer.
All in favor.*

4. Approval of Consent Items:

*Lee motioned for approval of Resolution #10092025 (I) Position Admin Policies Update.
Downs moved, second by Latimer. All in favor.*

*Lee motioned for approval of Qt. Ending September 2025 CC Xfer \$13898. Downs
moved, second by Latimer. All in favor.*

5. Approve of Financials:

Lee motioned for approval of September 2025 financials:

P&L Moved by Downs. Second by Latimer. All in favor

Balance Moved by Downs. Second by Latimer. All in favor

Check Reg Moved by Downs. Second by Latimer. All in favor

6. Public comment:

None

7. Correspondence:

Resolve of 2023-24 BRHS pool use. NJUHSD will reimburse BRRPD for over payment.

8. Program Manager Report:

Review YDL registration and GCS field rental.

Saturday basketball has approximately 20 attendees.

Alumni Polo registration opening soon.

9. General Manager Report:

10. Committee Reporting:

Reviewed September Safety Log:

*CC- spreading of woodchips from park to neighboring property line completed. Initiation
of vandalism suspects resolved on CC park fence caps. Families contacted with a request for
reimbursement.*

11. Old Business:

None

12. New Business:

Lee motioned for approval of Maintenance \$1 hourly increase beginning 1/1/25 to be effective 11/1/25. Downs moved second by Latimer. All in favor.

Lee motioned for approval of Maintenance backpay retro 1/1/25-10/31/25. Downs moved second by Latimer. All in favor.

13. Announcements:

Next special board meeting November 18, 2025 4:30pm

Regular Board meeting adjourned at 5:10pm

Respectfully submitted by Adina Newberry November 16, 2025.

Approved by Board of Directors on _____

Jessica Lee, Chairperson

