

Bear River Recreation & Park District

Regular Meeting Minutes

February 15, 2017

In Attendance: Board: Debi Juric, Vince Cadinale, Scott Leaman, Terry Eberhardt

Staff: Marlene Sharon, Adina Herrlin

Absent: Kerry Marquez/Resigned

1. Meeting was called to order by DJ at 7:02 p.m.
2. All in attendance recited the Pledge of Allegiance.
3. Approval Items
 - a. The minutes of the January 18th 2017 meeting were approved with a motion from VC was seconded by TE. Unanimous.
 - b. VC offered a motion to approve the current payables, was seconded by TE. Unanimous.
4. Close Account 648 - Action. Motion made by TE to close Account 648 permanently as it has not been active for 10+ years and remaining funds have been transferred as per January 18, 2017 meeting. The fund has met its obligations. SL seconded. Unanimous.
5. Signature Card. 2017 NEVCO signature card needed by February 17, 2017. This allows general manager and board members to sign "batches, electronic requests for payroll and invoices to be generated by the county and then mailed to the district. Board approves payables at monthly meetings.
6. Management Assessment Salary Transfer from 6800 to 6775 2015/16 - Action. This year's fee \$2525.00 based on hourly rate of \$25.00 an hour. Starting 2017/18 the management fees will be assessed quarterly at \$50.00 an hour, approved December 21st, 2016 Board Meeting.
7. BYLT and BRRPD Assessment Fee Splits as related to the Open Preserve. Tabled. The transfer still has not been done due to mapping issues.
8. Board Member Opening/Resignation of Kerry Marquez - Action. DJ made a motion to accept KM resignation as she is moving out of state. VC seconded. Unanimous. MS to remind KM that she must file Form 700 Leaving of Office. Discussion followed on how to recruit a new board member. All current members will be actively looking for a new member. Good candidate would have children in the local school districts. MS to put on BRRPD website.
9. General Manager/Program Director/Position Split - Action. Tabled. BRRPD has never had this precedence. Board to weigh pros and cons and see if current budget can support. Board suggested that we advertised for this position at \$15.00 an hour anyway to see if there is any interest. Goal is to move BRRPD forward by removing programs from GM position so GM can concentrate on grants, community outreach, re-opening Friends of BRRPD Non-Profit Foundation, MOUS, building of facilities, Master Plan, etc. MS will put on March Agenda as part of a Closed Session as required with matters of personnel.

10. Old Business - Kimler Ranch offer was discussed and counter-offer was discussed.

11. New Business - MS still waiting to meet with the City of GV. TE to compose a letter to District II Supervisor regarding the state of Parks and Recreation in the GV area and how the BOS could support.

General Manager Report:

A. Spring & Summer Activity Guide - New camps and sports and adults ports under development including adult basketball and karate.

B. Saturday, February 18th MS requested Board Members to visit Magnolia Gyms Home Basketball League Games and The Lifeguarding classes held at BRHS pool.

C. Electronic Filing of Form 700s reminded Board and GM to file.

Adjournment 8:02 p.m.