

## **Bear River Recreation & Park District**

### **Regular Meeting Minutes**

**February 22, 2018**

In Attendance: Board: Debi Juric, Scott Leaman, Stephanie O'Callaghan

Absent: Terry Eberhardt; TBD Board Member; Adina Herrlin, Bookkeeper

Staff: Marlene Sharon

1. Meeting was called to order by DJ at 6:02 p.m.
2. All in attendance recited the Pledge of Allegiance.

#### **Approval Items**

- a. The minutes of the JANUARY 2018 meeting were approved with a motion from SL was seconded by SO. Unanimous. Absent TE, TBD member.
- b. Current Payables were motioned by SO to be tabled as bookkeeper was not in attendance, SL seconded. Unanimous. Absent TE, TBD member.

#### **Reports and Action Items**

4. Master Plan Update Priorities. *BRRPD Priority Project list was handed out to Board Members for rating for revising MP for 2018 - 2033. Projects and potential projects were reviewed and rated.*
5. Signature Card Revision for Nevada County. *SL motioned to add Stephanie O'Callaghan as a signer for county batch payment requests, DJ seconded. Unanimous. Absent TE, TBD member.*
6. Assessment Salary 2017/18 from 6800 to 6775. *SL motioned to approve, SO seconded, Unanimous. Absent TE, TBD member.*
7. Board Member Opening. *Tabled as potential member not available to meet on Thursdays.*
8. Parks & Recreation Nexus Study & Consolidation Meeting. *Report. Tabled as TE was absent.*
9. CC Community Meeting Feb. 4th, 11:00 at BRRPD Office. *Following board members confirmed to attend DJ, TE, SO.*
- 10 Kimler Mediation Request. *Agenda Item as per Brown Act to address in closed session. No action.*
11. SCI Resolution to Prepare Engineer's Reports for Cascade Crossing. *Action: SL approved Resolution and SO seconded. Unanimous. Absent TE, TBD member*
12. Old Business. *Program Coordinator interviews were discussed, many good candidates interviewed by DJ and MS. Decision was made. Champion of the Community, CPRS Awards Banquet all paid for March 16th and 17th. Local celebration date TBD. BRRPD to pay rent, PG&E and other monthly bills through El Dorado with two signatures starting in May. Need to get signatures registered at El Dorado, use SO as a singer also.*

13. New Business. *General Manager position, as noted in Master Plan, needs to be separated from Programs Coordinator. Potential GM candidate found during PC interviews.*

**General Manager's Report:**

A. Spring & Summer Activity Guide. *Working on a new Camp BR Director and new classes, camps and sports. SO submitted some names of potential instructors. Target this year toddler and adult classes and sports.*

B. CARPD Conference and Nominations. *Will be held in Lake Tahoe again this year May 31st through June 2nd. Interested board members may want to attend. DJ took forms.*

C. Electronic Forms 700 Filings Due. *All members have submitted.*

**Adjourn:** 7:00 p.m

**Closed Session Topic Announced:**

**Closed Session Commences:** 7:01 p.m.

*No action taken.*

**Closed Session Adjourn:** 7:30 p.m.