

**Bear River Recreation & Park District**  
**Regular Meeting Minutes**  
**November 16th, 2017 - 6:00 p.m.**

In Attendance: Board: Debi Juric, Scott Leaman, Terry Eberhardt

Staff: Marlene Sharon, Adina Herrlin

Community Members: Tom & Tami Vallee, John Hudete Jr. & Sr.

Absent: (1) Board Member Open Position; Stephanie O'Callaghan,

1. Meeting was called to order by DJ at 6:05 p.m.
2. All in attendance recited the Pledge of Allegiance.
3. Approval Items:
  - a. Minutes of September 2017 meeting were tabled until December meeting due to board member attendance.
  - b. The payables as presented were motioned for approval by TE and seconded by SL. SO absent. 1 Position open. Unanimous.

**Reports and Action Items:**

4. **New Board Member Approval; Action Item:** The board tabled for November meeting as none of the candidates attended.
5. **NEVCO Payment Update.** AH reported the county is graciously still mailing our checks. It would be an extreme hardship for us to drive to county offices twice a week to pick up checks. Our auditor recommended that we continue using the county for our financials.
6. **Annual Tax Levy Report:** MS reported that our allocation would be \$26,469.00.
7. **2016-17 Auditor's Report.** MS provided copies of the 2016/17 audit report as completed by Larry Bain for board to review for MDA in December. SL requested the findings from the 2015/16 audit also.
8. **Quarterly Safety Committee Report.** Acting as the Safety Committee, the board will review and discuss any items in regards to the safety of staff, patrons, facilities and equipment. FOCUS: Gary D. Clarke Turf Field. This field is well used and rented by outside organizations providing liability insurance and naming BRRPD as an additional insured. November/December are the only months the BRRPD uses field for their own league sports.. BRRPD league sports all players have signed waiver and release as part of the registration process. No incidents or accidents reported in the Fall 2017 Flag Football season.
9. **New Business.** December Board Holiday Party, "no host", at The Dive following the board meeting Thursday, December 21st approximately 7:00 p.m. MS reported CAPRI Safety Visitation Cycle XVII was November 1st with Ca Parks and Recreation Indemnity Rick Richards was successfully completed.
10. **Old Business.** Board Area of Responsibilities, re-open 501C3 Nonprofit with targeted funds needed, sign resolutions.

**General Managers Report:**

A. The field was groomed and repairs done by local maintenance company for \$1500.00 rather than a \$4000.00 plus fee. Field will be 8 years old in 2018. Most damage is wear by soccer and lacrosse users equipment and play. Repair turf does not match field turf very well as it has been protected and field turf has been exposed, color difference and length of synthetic grass shag.

**B.** MS submitted Jay Adamson, Flag Football League Commissioner and Rec League Basketball Coach for 8 years, to CPRS (CA Parks and Recreation Society) as BRRPD's Champion of the Community. Conference and awards to be held in Long Beach this year. Winners to be announced in January 2018.

**C.** Nevada County Delinquent Property Bids - MS reviewed available properties and found them unsatisfactory for usage. The only properties in our sphere of influence were on steep slopes off Alta Sierra Drive or highly residential areas.

**D./E.** Cascade Crossing Community Meeting - due to comments and complaints by CC community MS invited the CC community to a meeting held October 28th at the BRRPD office. Invitation was posted at the park and emailed to all residents expressing interest and concerns. Input was received from residents Tom and Tammy Vallee mostly concerned with park maintenance and trash emptying. Comments also received on the replacement tree as supplied by HBT and the other roundabout lack of esthetic appeal.

Meeting adjourned 6:30 p.m. by DJ.